



**COUNTY ADMINISTRATOR**  
 Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**BEN WEHMEIER**  
 County Administrator

**MICHAEL LUCKEY**  
 Assistant to the County Administrator

**TAMMIE JAEGER**  
 Administrative Secretary

**MEMORANDUM**

\*REVISED 11-18-2024



**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** November 13, 2024  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 18, 2024

<b>Monday November 18, 2024</b>	No scheduled county meetings		
<b>Tuesday November 19, 2024</b>	Human Resources	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	Community Action Coalition Board of Directors	5:30 p.m.	Comfort Suites 725 Paradise Ln, Johnson Creek
<b>Wednesday November 20, 2024</b>	Land and Water Conservation Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Videoconference
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	Videoconference OR Emergency Management Office 107 E. Washington St, Jefferson
	Bridges Federated Library Board	4:00 p.m.	Videoconference OR Brookfield Public Library 1900 N. Calhoun Rd, Brookfield
<b>Thursday November 21, 2024</b>	Economic Development Consortium (JCEDC)/ ThriveED Education Session	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Jefferson
	*HOME Consortium Board (agenda added)	9:00 a.m.	Teleconference OR Waukesha County Administration 515 W. Moreland Blvd, Waukesha
	Planning and Zoning Committee Public Hearing	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
<b>Friday November 22, 2024</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
<b>Saturday November 23, 2024</b>	No scheduled county meeting		
<b>Sunday November 24, 2024</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Resources Committee Agenda**  
**Jefferson County Courthouse**  
**Conference Room C2003**  
**311 S Center Avenue**  
**Jefferson, WI 53549**

**Tuesday, November 19, 2024, at 8:30 a.m.**

Join Zoom Meeting: <https://us06web.zoom.us/j/87697754337?pwd=cnVKMzdOTkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

One tap Mobile: **1-312-626-6799**

Committee Members: James Braughler, Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarling

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of October 15, 2024, Minutes
7. Communications
8. Discussion and possible action approving position classification amendments for the 2025 budget:
  - a. Creation of one full-time Community Programming Specialist position in Economic Support at Human Services
  - b. Elimination of a vacant seasonal Office Assistant position and creation of a part-time, non-benefited Administrative Assistant I position at Fair Park
  - c. Elimination of a vacant, full-time CLTS Lead Worker position and creation of a full-time CLTS Support and Services Coordinator I position at Human Services
  - d. Re-creation of the Watercraft Inspector seasonal positions in the Land and Water Conservation Department
  - e. Funding and reclassification of a full-time IT Specialist position at the Sheriff's Office
9. Discussion and possible action approving the 2025 pay rates for non-classified positions, including classifying WIC Breastfeeding Peer Specialists as recommended in 2025 budget classification plan
10. Discussion and possible action to approve continuation of the Recruitment and Retention of Communication Operator Positions policy
11. Discussion and possible action to amend the Telecommuting policy and agreement, and/or Personnel ordinance HR0246 Telecommuting and Remote Work Policy and Procedure
12. Discussion and possible action concerning future planning and guidance under the Market Response Compensation policy
13. Convene into closed session for discussion and possible action on the following:
  - a. Pursuant to Wisconsin State Statute section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee(s)... and the taking of formal action on any such matter" for the purpose of discussing a Stipulation and Order imposing discipline on an employee(s) of the Sheriff's Office. Note: For the purpose of this closed session, the Committee will be acting as the Jefferson County Civil Service Grievance Committee.
  - b. Pursuant to Wisconsin State Statute section 19.85 (1)(e), "...conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Deputy Sheriff's Association and the Jefferson County Supervisors Association
14. Reconvene into open session for possible action on items discussed in closed session
15. Review of October 2024 monthly financial reports for Human Resources and Safety
16. Report from Human Resources Director
  - a. Requests to fill vacant positions
  - b. Emergency Help requests
  - c. Extra steps and/or benefits for new hires and current positions
  - d. Approvals of Leaves of Absences
  - e. Update on Human Resources Department activities
17. Discussion and possible action on tentative future meeting schedule and agenda items.
18. Adjournment

**Next scheduled meetings:**  
**Tuesday, December 17, 2024, at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

**FULL BOARD OF DIRECTORS MEETING AGENDA**

**TUESDAY NOVEMBER 19, 2024**

**5:30 – 8:00 PM**

**DINNER BEGINS AT 5:00 PM**

**IN-PERSON @ Comfort Suites Johnson Creek Conference Center**

725 Paradise Lane, Johnson Creek, WI 53038

Samantha Wendt, President | Chara Taylor-Henning, Vice President | Betty Groenewold, Secretary | Rob McMurrich, Treasurer | Jennifer Andrews, Chair of Administration | Sarah Butz, Chair of Operations | Kirk Lund | Larry Nelson | Sandy Wareing | Jennifer Rowedder | Jodi Hare-Paynter | Emily Lessner | Mike Wineke | Jamie Vogt

<b>5:00 PM</b>	<p>Dinner will be available and ready at <b>5:00 PM</b>, please feel free to come at 5:00 PM to connect and share a meal together.</p> <p>Board business and the meeting Call to Order will begin at <b>5:30 PM</b>, food will remain out and available throughout the Board meeting.</p>
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- Board Support for Donor Acknowledgements – **Provide Thank You Notes & Envelopes**
- Staff Thank You Cards – **Collect Signatures**
- CAC Branded Merchandise Sign-Up – **Collect Information**
- CAC Business Cards – **Provide Copies**

<b>5:30 – 5:40 PM</b>	<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>• Roll Call &amp; Introductions</li> <li>• Agenda Review</li> </ul>	Samantha Wendt
<b>5:40 – 5:45 PM</b>	<p><b>Approval of Minutes</b></p> <ul style="list-style-type: none"> <li>• 09.26.24 Full Board Meeting Minutes (<b>Action Needed</b>)</li> <li>• 10.24.24 Full Board Meeting Minutes (<b>Action Needed</b>)</li> </ul>	

<b>President Report</b>		
<b>5:45 – 5:50 PM</b>	<p><b>Membership Update</b></p> <ul style="list-style-type: none"> <li>• Roster Review</li> <li>• Open Vacancies / Recruitment Efforts – Dane County, Public Sector</li> <li>• 2024 Board Commitment &amp; Giving Reminder</li> </ul>	Samantha Wendt
<b>5:50 – 5:55 PM</b>	<b>2024 Board Gift to Staff</b> ( <b>Action Needed</b> ) – <a href="#">AC to review 11/14/24</a>	
<b>5:55 – 6:00 PM</b>	<b>2025 Board Meeting Schedule</b> ( <b>Action Needed</b> )	

<b>Executive Committee Report</b>		
<b>6:00 – 6:05 PM</b>	<p><b>General Executive Updates</b></p> <ul style="list-style-type: none"> <li>• September Emergency, October, October Emergency, &amp; November Meetings Held</li> <li>• Dane County Warehouse (1902 Wright Street, Madison) Lease Extension – <a href="#">EC approved 09/27/24</a></li> <li>• 2025 Benefits Renewal – <a href="#">EC approved 10/31/24</a></li> <li>• Form 990 &amp; Checklist – <a href="#">EC approved 11/11/24</a></li> <li>• Executive Director Performance Appraisal &amp; Compensation Review</li> </ul>	Samantha Wendt
<b>6:05 – 6:20 PM</b>	<ul style="list-style-type: none"> <li>• Jefferson County Property (164 W. Garland Steet, Jefferson) Update</li> </ul>	

Administration Committee Report		
6:20 – 6:25 PM	<b>General Finance/Personnel Updates</b> <ul style="list-style-type: none"> <li>October &amp; November Meetings Held</li> <li>2025 Benefits &amp; Budget Discussions</li> <li>Personnel Policies &amp; Employee ‘Benefits’ Discussion/Revisions: Ongoing</li> </ul>	Samantha Wendt
6:25 – 6:35 PM	<b>2024 Risk Assessment (Action Needed)</b> – AC to endorse 11/14/24	
6:35 – 6:40 PM	<b>Approval of Financial Statements</b> <ul style="list-style-type: none"> <li>September 2024 Financials (Action Needed) – AC to endorse 11/14/24</li> </ul>	
6:40 – 7:05 PM	<b>2025 CAC Agency-Wide Budget (Action Needed)</b> – AC to endorse 11/14/24 <ul style="list-style-type: none"> <li>Budget Includes FY25 Staff Merit Increase – AC to endorse 11/14/24</li> <li>Budget Includes 2025 Benefits – EC approved 10/31/24</li> <li>No Interest-Earned Funds To Be Used &amp; Separate Tracking – AC endorsed 10/17/24</li> </ul>	Meghan Mietchen & Rob McMurrich
	<b>2025 CAC Staffing Plan (Action Needed)</b> – AC to endorse 11/14/24	
	<b>2025 CAC Cost Allocation Plan (Action Needed)</b> – AC to endorse 11/14/24	

Operations Committee Report		
7:05 – 7:10 PM	<b>General Program, Plans &amp; Development/Fundraising Updates</b> <ul style="list-style-type: none"> <li>October &amp; November Meetings Held</li> <li>Program &amp; Funding Support Highlights               <ul style="list-style-type: none"> <li>Grant Reports – 10.2024, – 11.2024 – OC approved 10/03/24, 11/07/24</li> <li>Program Reports</li> <li>Rise Up! Events</li> <li>Community Needs Assessment</li> </ul> </li> <li>Customer Satisfaction &amp; Engagement               <ul style="list-style-type: none"> <li>Updated Client Satisfaction Survey – OC approved 11/07/24</li> </ul> </li> <li>Fundraising/Development – Donated Funding Discussions</li> </ul>	Sarah Butz

Executive Director Report		
7:10 – 7:15 PM	<b>State of the Agency Updates</b> <ul style="list-style-type: none"> <li>Customer Satisfaction Data</li> <li>Programmatic Reports               <ul style="list-style-type: none"> <li>Winter Glow Overview</li> </ul> </li> </ul>	Meghan Mietchen

7:15 – 7:20 PM	--- RECESS (Action Needed) ---	
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7:20 – 8:00 PM	<b>CLOSED SESSION (Action Needed)</b>	Samantha Wendt
8:00 PM	<b>Announcements &amp; Adjournment</b>	

Agenda Setting: Next Meeting – January 2025	
<ul style="list-style-type: none"> <li>Meet the CAC Board of Directors Document</li> <li>CAC Succession Planning</li> <li>Staff Compensation Planning</li> <li>Personnel P&amp;P / EE Handbook Revisions – 01/2025</li> <li>Dane County, Public Sector Appointment – 01/2025</li> <li>Strategic Plan Progress Report – 01/2025</li> <li>Outcomes Analysis &amp; Program Adjustment Report – 01/2025</li> <li>Financial Policies &amp; Procedures Manual Revisions – 03/2025</li> <li>Community Action Plan Strategies Update – 03/2025</li> <li>Community Needs Assessment Report – 03/2025</li> <li>Annual Meeting &amp; Elections – 05/2025</li> <li>Strategic Planning – due 2025</li> <li>Board Training – due 2026</li> <li>CSBG Organizational Standards Requirements</li> </ul>	<p><b>Contact Information:</b></p> <p><b>Meeting Chair – President</b> Samantha Wendt <a href="mailto:samantha@parallelservices.net">samantha@parallelservices.net</a> / <a href="mailto:cacsboardpresident@cacsco.onmicrosoft.com">cacsboardpresident@cacsco.onmicrosoft.com</a> (608) 772-3688</p> <p><b>CAC Administration Director</b> Ashley Pandow <a href="mailto:ashleyp@cacsco.org">ashleyp@cacsco.org</a> (608) 712-6674</p>

**Jefferson County Land & Water Conservation Committee Agenda**  
**"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse ~ 311 S Center Ave, Rm C1021 ~ Jefferson, WI 53549**

**Wednesday, November 20, 2024 @ 8:30am**

Join Zoom Meeting ~ <https://us06web.zoom.us/j/81279433085> ~ Passcode: land  
Meeting ID: 812 7943 3085 ~ Dial by your location: +1 312 626 6799

**Committee Members: Meg Turville-Heitz (Chair), Matt Foelker (Vice-Chair) (UW), Margaret Burlingham (PACE), Walt Christensen, Elizabeth Hafften (UW), Cassie Richardson, and Scott Schultz (Ag)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the November Agenda
5. Approval of the October 16, 2024 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) November 2024 Report
  - WI Land+Water 2025-2027 State Budget Priorities
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on Department Website
11. Discussion and Possible Action on 2024 State Land and Water Conservation Board (LWCB) Fall Election
12. Discussion on Groundwater Study Report
13. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Review of the Monthly Financial Report (September)
18. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting December 18, 2024 @ 8:30am in Room C1021
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

## **Committee Members**

William V. Gruber  
*Circuit Court Judge*

Dwayne Morris  
*County Board Supervisor*

Monica Hall  
*District Attorney*

Travis Maze  
*Sheriff*

Cindy Hamre Incha  
*Clerk of Circuit Court*

Emily McFarland  
*Mayor-City of Watertown*

Amber Rumpf  
*Public Defender's Office*

Sarah Rogge  
*Department of Corrections*

Ben Wehmeier  
*County Administrator*

Brent Ruehlow  
*Human Services Director*

Danielle Thompson  
*Corporation Counsel*

Pamela Waters  
*Literacy Council Director*

Alan Richter  
*Chiefs & Sheriff's Assn. Rep.*

Barbara LeDuc  
*President/CEO -Opportunities, Inc.*

Elizabeth McGeary  
*Health Dept. Director*

Tom Antholine  
*Child Support Agency Rep.*

Jennifer Shohoney  
*Director of Special Education and Pupil Services J.S.D.*

# **AGENDA**

## **JEFFERSON COUNTY**

### **COMMUNITY JUSTICE COLLABORATING COUNCIL**

#### **(CJCC)**

**Via ZOOM Meeting ID: 833 2380 9494**

**Wednesday, November 20, 2024 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from the September 25, 2024 meeting.
5. **Public comment.** (Members of the public who wish to address the committee on specific agenda items must register their request at this time.)
6. Introduce CJCC/Treatment Coordinator RaDonna Clark.
7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Sweeney)
  - a. MOU status
  - b. Participant handbook status
  - c. Review site visit evaluation

*\*The above items may be considered under item 10.*
8. SCRAM / Risk Assessment policy implementation status. (Lippert)

*\*The above items may be considered under item 10.*
9. SCRAM and Remote Breath update. (Sweeney)
10. Executive and Strategic Planning Subcommittee (Nov 12 mtg.). (Rogge)
  - a. Diversion augment to ATC/DTC
  - b. ATC/DTC eligibility (see attached)
11. Update on Recidivism Council. (Waters)
  - a. Consortium grant process for jail educational services
12. Update on monthly jail data. (Hunter)

Future regular CJCC meeting dates:  
*Confirm: February 26, 2025 noon*  
*Confirm: April 30, 2025 noon*
13. Adjourn

Meeting ID: 833 2380 9494

Meeting link: <https://wicourts.zoom.us/j/83323809494>

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: SHANA BEAL, ADAM BOLS, ALEX BROOKS, ELIZABETH CHILSEN, BRUCE DEGNER (Chair), ROBERT DEWOLFE, TRACY HAMEAU, REP. SCOTT JOHNSON, TYLER KUBICEK, SHERIFF TRAVIS MAZE, TRACY NEUHAUSER, ANGELA SWINEHART, MATT ZANGL, SAMANTHA LAMURO (Co-Chair), MICHAEL STEPHENS, KIM MCDARISON

**November 20, 2024 at 1:00 p.m.**

Emergency Management Office  
107 E. Washington St  
Jefferson WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/87612638959?pwd=dmpwaDY2amhIVJyaFhPanU4RDdPdZ09>

Meeting ID: 876 1263 8959

Passcode: 487644

Dial by your location

• +1 312 626 6799 US (Chicago)

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment: (Members of the public who wish to address the committee on specific agenda items must register their request at this time) – Limited to two minutes.
6. Discussion and Approval of August 21, 2024, meeting minutes
7. Communications
8. Designation Letter
9. Establish a committee to review Tier II's.
10. New Facilities – Letter and comment from the committee on what facilities they would like to submit
11. Spill Report Updates – Spreadsheet provided
12. Fire Department updates from Chief Ron Wegner
13. 2024 Completed Off-Sites
14. 2025 To be completed Off-Sites
15. Discussion of tabletop exercise with Perry Way Foods-Johnsonville
16. WHOPRS (Wisconsin Hazmat Online Planning and Reporting System) Access
17. 2025 Meeting Dates – 2/19/2025, 5/21/2025, 8/20/2025 & 11/19/2025
18. Set Time/Date of next meeting – February 19, 2025 at 1:00 pm

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080

W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Wednesday, November 20, 2024**  
TIME: **4:00 p.m.**  
PLACE: **Brookfield Public Library  
1900 N. Calhoun Rd  
Brookfield, WI 53005**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System Office (262-896-8080) at least 72 hours in advance.

### Join Zoom Meeting:

<https://us02web.zoom.us/j/83420154322?pwd=cGgxeHOvRlVHaEhrd3lXNGZSenZnZz09>

Meeting ID: 834 2015 4322  
Passcode: mswDMmj6

Dial by your location: 312-626-6799  
Meeting ID: 834 2015 4322  
Passcode: 02935065

*This meeting will be open to the public at the Brookfield Public Library as well as virtually via Zoom. Those wishing to attend virtually may do so by using the link provided above, or by dialing in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or [kkennedy@bridgeslibrarysystem.org](mailto:kkennedy@bridgeslibrarysystem.org)*

### AGENDA

1. Call to Order
2. Introductions
3. Comments from the Public
4. Correspondence
5. Approve Minutes of October 16, 2024 Meeting - Action
6. Approve Payment of Monthly Invoices - Action
7. Review Financial Reports - Action
8. Reports: Director, Staff, APL, Resource Library
9. 2025 Agreements with Waukesha Public Library: Resource Library, CAFÉ Consulting Services & CAFÉ Office Space – Action
10. Bridges Library System Technology Plan 2025-2029 – Action
11. 2025 Board Meeting Schedule – Action
12. Closed Session - Discussion of Director's Evaluation

*It is anticipated there will be a motion to convene in closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to review and consider the status and compensation of the Director of the Bridges Library*

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support





741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080

W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

*System. Following the closed session, the Board will reconvene in open session to continue with the balance of the agenda.*

13. Director's Compensation for 2025 - Action

14. Confirmation of Next Meeting: Wednesday, December 18, 2024 at 4 p.m. at the Bridges Library System Office

15. Adjournment

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support

**JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM  
(JCEDC) & THRIVE ED  
Education Session**

**AGENDA**

**Thursday, November 21, 2024**

**8:30 a.m. – 10:30 am**

**UW Extension/Workforce Development, 864 Collins Road, Room 8-9, Jefferson, WI 53549  
AND VIA Zoom**

You will need to use the following link to register for the educational session. After registering you will receive a confirmation email containing information about joining the session.

<https://us06web.zoom.us/j/89763515187?pwd=IjndLTbKaiaYTLy3anJVM56MKG1Ew.1>

**Topic for the Session:  
Using Public-Private Partnerships to Maximize  
Economic Development Results**

**Speakers:**

**John Edlebeck, PE, The Sigma Group**

**Joshua Neudorfer, Director of Business, The Sigma Group**

**Note: No business will be conducted at this meeting.**



Waukesha County CDBG Program  
Program Administrator  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

**The HOME Consortium  
Board of Directors Meeting  
Thursday, November 21, 2024 at 10:00 A.M.**

The meeting can be accessed via the Microsoft Teams application and will be open to the public. Interested members of the public are encouraged to participate in the meeting via telephone:

To join the meeting:

- Dial 414-435-2078

Enter the Access Code # 531 581 645

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the October 17, 2024 Board Meeting
4. Public/Staff Comment
5. Financial Status Report
6. Housing Action Coalition of Waukesha County Administration Application
7. Habitat for Humanity CHDO Operating Application
8. Habitat for Humanity Fort Atkinson Project Application
9. 2025-2029 Consolidated Plan first draft review
10. Adjournment

**The next HOME Board meeting is scheduled for Thursday, December 19, 2024**

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** Thursday, November 21, 2024  
**TIME:** 7:00 p.m. (Doors will open at 6:30)  
**PLACE:** **JEFFERSON COUNTY COURTHOUSE, ROOM C2063**  
**311 S. CENTER AVE, JEFFERSON, WI 53549**  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: November 21, 2024, at 07:00 PM Central Time (US and Canada)  
Meeting ID: 957 3344 0565  
Passcode: Zoning  
Register in advance for this meeting:  
<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>  
After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Public Hearing

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, November 21, 2024, in Room C2063 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, except holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

Decisions on Conditional Use Permits will be made on **November 25, 2024**  
Recommendations by the Committee on Rezones, will be made on **November 25, 2024**  
Final decision will be made by the County Board on **December 10, 2024**

**FROM A-1 EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**  
All in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance

**R4566A-24 –Mark D. & Eileen M. Lurvey Trust:** Rezone from A-1 to N to create one 19.5-acre and one 15.3-acre parcel at the end of **Vannoy Drive** along with a dedicated portion for road access, PIN 004-0515-2742-000 (38 ac) and 004-0515-2731-017 (.66 ac) in the Town of Cold Spring.

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

All are in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance

**R4567A-24 – Mark D. & Eileen M. Lurvey Trust:** Rezone to create two 1-acre residential lots at the end of **Vannoy Drive** along with a dedicated portion for road access, PIN 004-0515-2742-000 (38 ac) and 004-0515-2731-017 (.66 ac). This will require transferring all A-3 parcel splits from PINs 004-0515-2743-000 (29 ac) and 004-0515-2734-000 (34 ac) in the Town of Cold Spring.

**R4568A-24 – T & R Reeb Trust:** Rezone to create a 2-acre net residential lot west of **W4640 Fremont Road** from PIN 004-0515-1812-000 (33 ac). This will require transferring all A-3 parcel splits from PINs 004-0515-1813-000 (35 ac), 004-0515-1814-000 (21 ac), 004-0515-1841-000 (51 ac) & 004-0515-1732-000 (39 ac) in the Town of Cold Spring.

**R4569A-24 – T & R Reeb Trust:** Rezone .14 acres from PIN 004-0515-1812-000 (33 ac) to be added to lot at **W4640 Fremont Road** to create a 1.64-acre total lot size in the Town of Cold Spring, PIN 004-0515-1812-003. (1.5 ac).

**R4570A-24 – Mary Burke:** Rezone to create two 2.0-acre lots at **N3981 County Road E** in the Town of Sullivan, PIN 026-0616-1423-000 (76 ac). The property is owned by Janice K. Blank Trust.

**R4571A-24 – Lydia Stiemke:** Rezone to create a 4.0-acre lot at intersection of **Rockdale Road & Woodside Road** in the Town of Sumner, PIN 028-0513-0624-000 (8 ac). The property is owned by Raymond G. Dalby.

**CONDITIONAL USE PERMIT APPLICATIONS**

All is in accordance with Sec. 11.04(f)1 & 2 of the Jefferson County Zoning Ordinance

**CU2135-24 – James & Tammy Roth:** Conditional Use to allow an extensive storage structure 986 sq. ft., 16 ft. high, in R-2 zone to replace existing shed at W3111 Fairview Drive in the Town of Jefferson, PIN 014-0615-0221-017 (.75 ac).

6. Adjourn

**A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

**A digital recording of the meeting will be available in the Zoning Department upon request.**

# LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

## AGENDA

Jefferson County Courthouse  
311 S. Center Ave, C2003, Jefferson  
November 22, 2024 @ 8:30 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/89841482201?pwd=288Vq3uMCDT7Ia5aDAjWqjDgCaP6yk.1>

Meeting ID: 898 4148 2201

Passcode: Law

Dial by your location: +1 312 626 6799 US (Chicago)

**DWAYNE MORRIS; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS; KARL ZARLING**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the October 25, 2024 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Update on Lateral Patrol Transfers
11. Review monthly bills and financial items (September and October) and Report on the budget
12. Review monthly jail and patrol activity reports
13. Discussion and possible action on approving jail assessment fund purchases
14. Discussion on potential items for the January 24, 2025 meeting agenda (Emergency Management)
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.